

FACT SHEET - AUTUMN 2019

This information is specific for the current academic year 2019/2020

CONTACT DETAILS

International Coordinators at Umeå School of Business, Economics and Statistics (USBE):

Elin von Ahn and Martina Sundqvist

Exchange.usbe@umu.se

+46 90 786 51 94 /+46 90 786 80 27

Department of Business Administration:

Elin von Ahn and Martina Sundqvist

Exchange.usbe@umu.se

+46 90 786 51 94 /+46 90 786 80 27

Address:

International Coordinators

Umeå School of Business, Economics and Statistics

Umeå University

SE-901 87 Umeå

Sweden

Department of Economics:

André Gyllenram

Study.advisor.econ@umu.se

+46 90 786 61 43

Department of Statistics:

Maria Karlsson

Studievagledare.stat@umu.se

+46 90 786 55 96

Umeå University's International Office:

Incoming.io@umu.se



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UMEÅ SCHOOL OF BUSINESS,
ECONOMICS AND STATISTICS

UMEÅ UNIVERSITY

TERMS FOR EXCHANGE

Level of exchange:	Undergraduate/Graduate courses.
Duration of exchange:	Full term or a full academic year.
Nomination and application deadline for Autumn term 2019:	<p>Nomination deadline: April 1</p> <p>The online nomination form opens March 1.</p> <p>Important: <i>Late nominations will not be accepted.</i></p> <p>Application deadline: April 15</p>

STUDY INFORMATION

Term date:	Autumn term 2019: September 2, 2019–January 19, 2020 The academic calendar can be found on the following website: www.umu.se/en/education/student-services--support/calendar/
Term breaks:	There is a break for Christmas. Please note that dates may vary between different departments. Official lecture-free days during Christmas are between December 23 and January 2.
Course catalogue:	<p>USBE: https://www.umu.se/en/student/usbe/incoming-exchange/</p> <p>Umeå university: https://www.umu.se/en/education/exchange-students/search-courses/</p>
Course types:	The single-subject courses available at Umeå University with instruction given in English are offered at the Bachelor's level (first cycle) and Master's level (second cycle). Specific eligibility requirements are stated on the course pages.
Application procedure:	<p>When the nomination has been submitted, an e-mail with application instructions and a link to the course web page for exchange students, will be sent to the nominated student. It is important that students only choose courses from this page. If a course application is made directly at universityadmissions.se, that application will be removed/deleted.</p> <p>If students are going to apply for courses given in Swedish, they should contact us at incoming.io@umu.se as soon as possible and in good time before the application deadline April 15.</p>



<p>The following must be considered before the course application is submitted:</p>	<p>Courses should not clash According to the Swedish study system full-time courses (100% tempo) are taken one at a time rather than parallel. Therefore, it is important to carefully check which week each course starts and ends. More information about the study duration can be found on the course web page: General Study Model</p> <p>Course changes are very restricted Note that course proposals will be fixed and binding so it is important to choose courses carefully. We have no add/drop period and course changes after the deadline are very restricted. The course selection must be approved by the home university.</p> <p>Course requirements The specific requirements and the study duration for each course is stated on the course web page and are found by clicking on the course name in the list of courses. The requirements are not recommendations; it is necessary to fulfil them.</p> <p>30 ECTS equals full-time studies The number of credits a student can be admitted to is restricted to 30 ECTS per term, which equals full-time studies. Students who require a residence permit must be admitted to 30 ECTS. Note that a student cannot get a residence permit for distance learning studies.</p> <p>If students are admitted to 30 ECTS the exceeding courses that the student has applied for will be dropped, with the exemption of <i>Swedish for International Students, Beginners' Course I</i> and <i>Swedish for International Students, Beginners' Course II</i>. These courses can be selected in addition to 30 ECTS in other subjects.</p>
<p>FAQ & International Student Guide:</p>	<p>If you or your students have any questions, you can check our FAQ where you may find the answers you need: https://www.umu.se/en/education/exchange-students/frequently-asked-questions/</p> <p>Important information can also be found in our International Student Guide: www.umu.se/english/education/student-handbook</p>
<p>Examination period:</p>	<p>All courses include written and/or oral examinations. Normally there are no final exams that cover the entire term's coursework or that cover an entire general study programme. This means that exams are not given at the end of the term, but rather at the end of each course. Exams may cover one or more credit points.</p> <p>More information about the Swedish study system can be found here: www.umu.se/en/education/exchange-students/study-information/</p>
<p>Credit system:</p>	<p>USBE uses the European Credit Transfer System as its system of credits. 1.5 ECTS is the equivalent to one week of full-time study.</p>



<p>Course load:</p>	<p>One academic term comprises 20 weeks. Full-time study consist of 30 ECTS per term. This corresponds to approximately 40 hours of study per week including a varying number of lectures and classes. Most courses consist of 7.5, 15 or 30 ECTS.</p> <p>Students should not apply for several full-time (and day-time) courses that run during the same weeks because it may cause schedule conflicts. It is important to check the "Application and Eligibility" on the individual course page to find out the duration and tempo of the course.</p>
<p>Are there restrictions on the types of courses our students may take?</p>	<p>The number of credits exchange students can be admitted to is restricted to 30 ECTS per term (with the exemption of <i>Swedish for international students beginners' course I</i> or <i>Swedish for international students, beginners' course II</i>, that can be added to 30 ECTS in other subjects)</p> <p>Exchange students should only apply for courses on this webpage: https://www.umu.se/en/education/exchange-students/search-courses/</p> <p>To be accepted, it is necessary to fulfill the requirements of the course and there has to be available places. The requirements are stated under the course descriptions. You will find the course descriptions in the online course catalogue.</p>
<p>Grading system:</p>	<p>The Higher Education Ordinance states that the following grades may be awarded: Pass with Distinction (<i>väl godkänd</i>), Pass (<i>godkänd</i>) or Fail (<i>underkänd</i>) unless the institution decides to grade on some other scale. A number of courses use only two grades: Pass or Fail. Others, for example in Law and Engineering, traditionally use scales with several levels – expressed as letters or numbers. No overall grade is given for a degree and students are not ranked.</p> <p>For comparison of grades, Umeå University has decided that the ECTS Grading Table (EGT) shall be used instead of the ECTS grading scale (A-F). Grade distribution will not show for courses established less than two years before the date when the student has completed his/her course. Student's home university is responsible for any translation into their local grading system.</p>
<p>Transcripts:</p>	<p>Transcripts for exchange students are emailed to the student's home university at the end of their study period at Umeå University. Transcripts are usually produced:</p> <p>Spring term: Mid June Autumn term: February/March</p> <p>Students can request transcripts by contacting the International Coordinators at USBE: exchange.usbe@umu.se</p>
<p>Duration of exchange:</p>	<p>As a student with a disability, you can receive different types of support in connection with your studies.</p> <p>For further information, please visit: https://www.umu.se/en/student/we-can-assist-you/disabilities/</p>



ACCOMMODATION INFORMATION

Exchange student housing:	Umeå University offers halls of residence close to the university. For more information, see the following webpage including subpages: www.umu.se/en/education/accommodation/student-housing
Cost:	Prices vary from SEK 13 000–19 500 per term depending on the area. See area information for more details. A total service fee of around SEK 800 is included.
Meal plan:	Students prepare their own meals in the common kitchen, in the halls of residence.
Off-campus accommodation:	More information is available on the following webpage including subpages: https://www.umu.se/en/education/accommodation/ Please note that we do not recommend students to rely on finding their accommodation after their arrival in Umeå.

ARRIVAL/ORIENTATION INFORMATION

Recommended arrival day:	Autumn term 2019: August 26-27
Orientation dates:	Autumn term 2019: August 28 (Preliminary)
Where:	University Campus (more information will be sent to the students who have been admitted).
Is there a charge for Orientation, if so, how much?	There is no charge for the Orientation.

LANGUAGE COURSES

Basic language courses:	There are language courses offered in Swedish and English: <ul style="list-style-type: none"> • Swedish for international students, beginners' course I • Swedish for international students, beginners' course II • English A for international exchange students under formal agreements and free movers
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INSURANCE INFORMATION

Insurance:

Exchange students are covered by an insurance policy, Student IN. The insurance covers necessary and reasonable costs for emergency health and dental care. It also covers damage to property. The insurance amount is restricted for emergency dental care and property damage. Travel outside of Sweden is not included in the cover.

For details about Student IN, please visit:

<https://www.kammarkollegiet.se/en/insurance-students-and-sta-te-employees/student-insurance/student-exchange-students-sweden>

EU/EEA citizens are required by the Swedish authorities to bring the European Health Insurance Card to Sweden. They are requested to contact their local National Health Insurance Institution for the required documents, before coming to Sweden.

Please note! No matter which nationality, students are strongly advised to have their own Health, Travel and Accident insurance policy.

OVERVIEW OF COSTS (Approximate)

ITEM	SEK/MONTH
Food	2000
Accommodation	2900
Student union fees, Books	500
Phone, TV, Internet, Newspaper	300
Local travel	500
Medical care, Hygiene	300
Clothing, Hobby/Leisure	1100
TOTAL	SEK 7600*

*Please also note that if you are applying for a residence permit, you must prove to the Swedish Migration Agency that you will have a guaranteed sum of money at your disposal throughout the entire period of your studies. The amount, **SEK 8190** per month for ten months of the year, is set by the Migration Agency.

