

# **SCHOLARSHIP**

from the

## **ROMANA – SCHOTT – FUND**

Promotion

of

young female scientists

from the estate of Dr Romana Schott

## **INFORMATION**

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for the application process

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## I. Objectives and principles of funding

The scholarships from the Dr Romana Schott Fund serve to promote young female scientists at the Julius-Maximilians-Universität Würzburg. The purpose is to support female students of all faculties of the University in financial need who are suitable in terms of subject and character.

The decision on funding is made by the Equal Opportunities Commission (Gleichstellungskommission), of which the University Women's Representative is a voting member.

The funds are awarded twice a year as part of a nomination process.

## II. Addressees

As a student of JMU Würzburg in your first-degree programme or a consecutive Master's programme, you are generally eligible for a scholarship from the Romana Schott Fund if you are financially needy, suitable in terms of subject and character, and have been proposed for funding by your department.

To determine your financial need, the respective income limits according to the Federal Training Assistance Act (BAföG) are used accordingly.

The determination of academic suitability is also carried out in accordance with § 9 BAföG, according to which your education will be subsidised if your performance suggests that you will achieve the desired educational goal.

You will be considered suitable in terms of character if you have not been deterred from taking up a particular academic programme despite obstacles (see point V.2).

With regard to nationality, you must belong to the group of people who are generally eligible for educational support in accordance with § 8 BAföG.

## III. Duration of the funding

The duration of the scholarship is three years. An extension may be granted upon justified application.

## IV. Scope of the funding

### 1. Students without children

Students without children receive €150 per month.

### 2. Students with children

Students with child(ren) receive a child supplementary allowance.

The supplement is granted for children up to the age of 18 and amounts to:

- 200€ for one child
- 300€ for two children
- 400€ for three or more children

### 3. Note

If there is no financial need, no benefits will be granted. No benefits will be paid for semesters of holiday either.

## V. Conditions

### 1. Proposal procedure

The awarding of a scholarship requires a reasoned written proposal ("gutachterliche Stellungnahme") as well as a short written statement ("Kenntnisnahme") from one of the following bodies or committees of the proposing faculty: Dean of Studies, Departmental/Faculty Council or Funding Commission.

All university teaching staff whose primary employment is at the University of Würzburg, as well as all doctoral-level academic staff primarily employed there, as defined by the Bavarian Higher Education Innovation Act (BayHIG), are eligible to submit nominations.

The justification for the proposal ("gutachterliche Stellungnahme") must comment in particular on your suitability in terms of character and expertise.

[download proposal form](#)

### 2. Suitability of Character

In the context of awarding Romana Schott Fund scholarships, character suitability with regard to the continuous pursuit of a degree is seen in the presence of various points listed below:

- Difficult family circumstances in childhood/adolescence (violence, neglect etc. in the parental home, frequent moves, change of school)

- Single parent
- Fleeing from war/persecution
- Studying despite serious health impairments/existing illness
- Care responsibilities
- Acquisition of university entrance qualification via detours (employment, further education, 2nd educational pathway, etc.)
- Children for whom no child support is paid or who have a disability or chronic illness
- Taking up studies despite considerable family resistance
- Other hurdles
- Overcoming serious illnesses
- Orphan/half-orphan and no longer entitled to an orphan's/half-orphan's pension or there are no persons with child support obligation
- Voluntary work (must be carried out over a longer period of time)
- Personal commitment (must be exercised over a longer period of time)

In principle, the corresponding evidence must be submitted for all characteristics.

## **VI. Application Guidelines**

The application is submitted to the Office of the University Women's Representative. A consultation of the applicant in the office of the University Women's Representative is a prerequisite for the application. This applies to both initial and subsequent applications.

The deadlines for applying for a scholarship from the Romana Schott Fund are 31 March for the summer semester and 30 September for the winter semester of the respective year. A period of between 6 and 12 weeks is possible for processing and deciding on the application, depending on the meeting date of the Equal Opportunities Commission.

In addition to the general application form, the application must contain the following attachments to enable a professional assessment:

### **1. Application Form**

### **2. Expert opinion of a university lecturer ("Gutachterliche Stellungnahme")**

The letters must comply with the standards listed in the information sheet [„Allgemeine Hinweise für die gutachterliche Stellungnahme“](#) (General information

fort he expert opinion).

3. **Acknowledgement** (“Kenntnisnahme”) **by the Dean of Studies or Faculty Council or Funding Commission**
4. **proof of previous academic achievements (WueStudy overview)**
5. **curriculum vitae in tabular form**
6. **proof of financial need assessment:**
  - Proof of the nominee's own income
  - Proof of any current employment relationships (employment contracts)
  - Current BAföG notice or income tax assessment notices of all dependants from two years ago
7. **certified copy of the birth certificate(s) of the child/children of the nominee, if applicable**

The proposal documents can be submitted to the Office of the University Women's Representative at any time. Please submit the complete documents in duplicate by post to the Office of the University Women's Representative (Klara-Oppenheimer-Weg 38, Hubland North Campus, 97074 Würzburg) and by e-mail in one (!) PDF [jmu-gleichstellungsfoerderung@uni-wuerzburg.de](mailto:jmu-gleichstellungsfoerderung@uni-wuerzburg.de).

The nomination form and further information can be found on the website of the University Women's Representative.

*Please note:* It is not possible to apply on your own, nor is there any guarantee that a proposed student will be awarded the scholarship.

### **Contact person**

Julius-Maximilians-Universität Würzburg  
 Office of the University Women's Representative  
 Sophie Renninger  
 Klara-Oppenheimer-Weg 38  
 97074 Würzburg  
 E-Mail: [jmu-gleichstellungsfoerderung@uni-wuerzburg.de](mailto:jmu-gleichstellungsfoerderung@uni-wuerzburg.de)

### **Please note:**

In principle, only application documents that are submitted **digitally** and **in duplicate in paper form** and are **complete** can be considered.