

Name, surname:

Guest student number  
(if you have been assigned one already):

Street, house number:

Email:

Postcode/ZIP, town:

Phone number:

Sex:  male  female

Date of birth:

Place of birth:

Nationality:

**An die  
Universität Würzburg  
Studierendenkanzlei  
Sanderring 2**

**97070 Würzburg**

**Please do not submit a  
photocopy or scanned copy of  
this document!!!**

## Application for Admission as a Guest Student

I hereby apply for permission to  
enrol, in the

winter semester 20 or  
 summer semester 20

in the courses listed below.

Secondary education:  *Gymnasium*  *Realschule*  *Hauptschule*

Course number	Course title as shown in class schedule

Place, date

Signature

Postal address: Sanderring 2, 97070 Würzburg  
Street address: Hubland Nord, Oswald-Külpe-Weg 84 (entrance on the right), 97074 Würzburg  
Office hours: Mondays, Tuesdays, Thursdays, Fridays: 8:00 - 12:00 Wednesdays: 10:00 - 12:00 and 14:00 - 16:00  
Email: studierendenkanzlei@uni-wuerzburg.de

The English text in this document only serves the purpose of providing information on the contents of the corresponding German text.  
Only the German text shall be legally binding.

## SEPA Core Direct Debit Mandate

<b>Payee</b>	
Name:	Universität Würzburg
Street, house number:	Sanderring 2
Postcode/ZIP, town:	97070 Würzburg
Creditor identifier:	DE72L0800000076370

<b>Payer</b>	
Surname, name or institution:	
Street, house number:	
Postcode/ZIP, town:	
Email*	

<b>Account details of payer (you must not specify an account held by a third party!)</b>	
IBAN:	
BIC/SWIFT:	

<b>Mandate type</b>	
Payments:	<input type="checkbox"/> one-off <input type="checkbox"/> recurring

### Information on the SEPA Direct Debit Scheme and terms and conditions for participation

I authorise Julius-Maximilians-Universität Würzburg to send instructions to my bank to debit my account. At the same time, I authorise my bank to debit my account in accordance with the instructions from Julius-Maximilians-Universität Würzburg.

I am entitled to a refund from my bank under the terms and conditions of my agreement with my bank. A refund must be claimed within 8 weeks starting from the date on which my account was debited.

Should a direct debit be returned due to insufficient funds in your account, you will be charged with any costs incurred due to this fact.

### Data protection statement

The information you provided in this form will be stored, processed and used for the purpose of processing your direct debit payments and recording the receipt of your payment in house at the University; the storage, processing and use of the information you provided will involve automated processes. Your data will not be disclosed to third parties. All data protection legislation in force will be complied with.

I have read the information above and expressly agree to the terms and conditions for participation in the SEPA direct debit scheme.

Place and date

Signature of account holder

### The section below is not to be completed by the applicant!

<u>Buchungsvermerk Ref. 2.2</u>		<u>Buchungsvermerk Ref. 3.2</u>
Betrag in EUR:		Debitoren-Nr.:
Finanzstelle: 33120200	Fonds: UNIVERSAL	Finanzposition: 1517-11102-6
Mandatsreferenz:		SAP-Beleg-Nr.:
Sachlich und rechnerisch richtig:	Würzburg, den	
Unterschrift (VV Nrn. 6-9 u. VV 10.4/70 BayHO)		Unterschrift
Anordnungsbefugter:	Würzburg, Ort, Datum	
Name in Druckbuchstaben:		

\* You will be pre-notified in advance of any debit on your account. Notification will be made via email.