

Information Sheet for Student Exchange Program

The Student Exchange Program allows students from SWU's partner university to study at SWU for one or two semesters. The credits earned at SWU can be transferred to the student's home institution.

Quick Facts about SWU

- Established in 1961, Christian (Presbyterian) Denominational.
- Student population of about 8,000 undergraduates.
- Location: 621 Hwarang-ro, Nowon-gu, Seoul 01797, Republic of Korea
- About 15 minutes' walk from Hwarangdae Station (Subway Line 6)
- International student population: Approximately 200 annually.
- Homepage: www.swu.ac.kr/ia

Nominations

- Students should be selected by the home institution based on SWU's admission requirement.
- **Outgoing coordinators will provide the list of nominated students to the incoming coordinator at SWU.**

Eligibility

Students need to meet ALL of the following requirements to be eligible to apply

- Students should be a full-time student of SWU's partner university.
- Need to be nominated by the international office of home institution.
- Need to be able to take courses either in Korean or in English.
- * Even if a nominated student meet all of these requirements, he/she would not be able to enroll if your visa application is rejected by local Korean consulate.

Application Deadline

Term	Application Deadline	Issuance of Certificate of Acceptance
Spring	November 30 (prior year)	Late December
Fall	May 30	Late June

* Application deadline may be sooner at your home university.

Visa

- Students should get a student visa (D-2) from the nearest Korean consulate, with the Certificate of Acceptance issued by Seoul Women's University.
- The Certificate of Acceptance will be issued after accepting the original documents of application.

Medical Insurance

- All incoming international students are obligated to possess medical insurance plan that covers medical expenses to be incurred during the stay in Korea. Seoul Women's University accepts following plans:
 - National Health Insurance(Mandatory)
 - International medical insurance plan that is applicable in South Korea (proof must be provided)
 - Foreigner Student Insurance Plan (can be purchased through the SWU International Affairs Team)

[Important] Notice of Changes

Important notice regarding COVID-19

- Student exchange program at SWU and the visa policy of Republic of Korea is subject to change depending on how COVID-19 is evolving and affecting us. Please be prepared for changes.
- Students who already have submitted applications in the previous semesters are exempt from submitting application documents, except for Official English Transcripts of all college work to date, Official Certificate of Enrollment, Dormitory application.
- Please note that there will be an additional documents or information might be requested depending on the situation. Students should follow the COVID-19 prevention measures in accordance with the guidelines of the KCDC(Korea Centers for Disease Control and Prevention) and Seoul Women's University.
KCDC Website: <http://ncov.mohw.go.kr/en/>
- Until now, there are no plans to operate a quarantine facility on the Seoul Women's University campus in the fall semester of 2021. Therefore, we will only accept students who could afford a self-quarantine place outside the campus after entering Korea. Student can be move in on-campus dormitory after the quarantine periods is over.
- Since the dormitory entry schedule and residential policy have not been decided yet, related information will be provided later.
- Information on academic schedule and classes will be decided and announced at the middle of the year 2021 or later. We will keep you updated on this.

Medical Insurance

- It is mandatory for international students (D-2, D-4) staying in Korea to subscribe to the National Health Insurance.
- The insurance fee must be paid by monthly
- Health insurance benefit is available only when health contribution is paid. Visa extension is restricted if you pay in arrears.

Academics

Academic Schedule

Term	Semester Dates
Spring Semester	Early March - Middle of June
Summer Vacation	Middle of June - Late August
Fall Semester	Early September - Middle of December
Winter Vacation	Middle of December - Late February

- Check the Academic Calendar: <http://www.swu.ac.kr/ia>

Courses

- The course schedule of international students would be any combination of the following categories:
 - Major and General Education Courses in Korean
 - Major and General Education Courses in English: There are roughly 20-30 Courses taught in English in General Education and across the majors.
 - Korean Language Program
International students may choose to take Korean Language Center (KLC) Courses free of charge. KLC has an intensive program where you may take heavy load of Korean language course (**120 hours** per semester), as well as general education courses that will give you a brief introduction to Korean language.

Course Registration

- A student should take a minimum of 10 credits and a maximum of 18 credits per semester while enrolled in Seoul Women's University.
- Course Registration schedule

Term	Confirmation of Course List & Announce for Course Registration	Course Registration Deadline
Spring Semester	Late December - Early January	Late January
Fall Semester	Late June - Early July	Late July

- The list of courses that open for each semester will be provided at the time of course registration. Please refer to the list of classes of the previous academic year.
- Once all the classes are filled up, you will no longer be able to register as there are limited seats per class. Therefore, avoid registering for the same courses with many international students. (The only exception is Korean Language Courses)
- If you wish to register for Korean Language Course, you **MUST** take a placement test at SWU.
- The first week of class is the Add/Drop period in which you can add or drop the courses. Specific steps and the period will be announced during the orientation for international students. You should keep in mind that you may not be able to register for some classes as there are limited seats and there are some courses that you cannot drop.

Issuance of Official Transcript

- An Official Transcript will be mailed to the International Affairs Team of students' home university after the entire exchange period has ended.

Life @ SWU

Airport Pick-up

- Airport pick-up policy have not been decided yet, related information will be provided later.

Dormitory and Housing

- International Residence Hall provides foreign students with basic residence environment as well as facilities necessary for living so that students can focus on their studies. Students from different nationalities reside in International Residence Hall, so it is a great opportunity to learn each other's culture and how to live harmoniously. Female exchange or undergraduate students of SWU live in International Residence Hall, but need to move to Shalom House during breaks.
- Depending on the country of the exchange student's home institution, SWU may provide a 30% discount for the on-campus dormitory for the regular semesters. This scholarship is in principle for the students from the third world countries.
- Facility: http://domi.swu.ac.kr/bbs/bbs/index.php?bbs_no=10

Dormitory Check-in for New Incoming International Students

- Dormitory entry schedule and residential policy have not been decided yet, related information will be provided later.

Guidance for off campus housing

- Male students must find an off-campus housing by themselves. (SWU may assist in finding a place to stay)
- Housing information: http://www.studyinkorea.go.kr/en/overseas_info/allnew_lifeinKorea.do

Estimated Cost for Exchange Student at SWU

Fee	Per Semester
Tuition	Tuition depends on the pre-determined amount in the agreement.
On-Campus Dormitory	Semester: 2 bedroom KRW 992,000 + KRW 20,000 (Process Fee) Vacation - 4 weeks: 2 bedroom: KRW 275,000, 4 bedroom: KRW 220,000 - 10 weeks: 2 bedroom: KRW 688,000, 4 bedroom: KRW 551,000 - 11 weeks(Summer Vacation, 2020): 10 weeks + KRW 62,000
Korean Language Program On Vacation(Elective)	KRW 980,000/term (A student who wants to take additional 10 weeks' Korean Language Program during vacation, needs to pay the KLC tuition.)
Medical Insurance (National Health Insurance)	KRW 40,000~50,000/month
Alien Registration Fee	KRW 30,000
Airport Pick up	KRW 30,000~80,000
Meal plan (On Campus)	The dormitory cafeteria offers two types of menus: Type I 3,800 KRW, Type II 4,100 KRW. You can pay by cash or credit card at the cafeteria. If you purchase a meal card, you can get a discount of 300 KRW per menu. Meal card: 280,000 KRW / 420,000 KRW / 560,000 KRW

*The fees are subject to change

Contact Information

International Affairs Team

Mailing Address: # 304, Golden 50 Commemoration Hall, 621 Hwarang-ro, Nowon-gu, Seoul (01797)

Telephone: +82-2-970-5141~4

homepage: www.swu.ac.kr/ia

Incoming Coordinator for Exchange Students

Contact Person: Ms. Riyang Kwon

Title: Program Coordinator

Email Address: china@swu.ac.kr , ir_admin@swu.ac.kr

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Outgoing Coordinator for Exchange Students

Contact Person: Mr. Danny Donghwan Kim

Title: Program Coordinator

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Application Materials for Student Exchange Program

Please note that candidate must submit the following documents along with application form.

The Certificate of Admission will only be issued after all of 1 ~ 6 documents are submitted.

1) Completed Application Form, including:

- Application for Student Exchange Program
- Essay: A 500-word introduction about yourself in Korean or English
- Application for SWU Buddy

2) Official English Transcripts of all college work to date

3) Official Certificate of Enrollment

4) Bank Statement

- Minimum of US\$ 4,000 for one semester
- Minimum of US\$ 8,000 for two semesters (one academic year)
- * A personal account of applicant which is issued within 3 months

5) Copy of passport

6) 1 ID Photo (not including photos on application, 3cm×4cm, white background, ears shown, without a hat)



Application for Student Exchange Program

Please type or print clearly in English or Korean.

I. PERSONAL INFORMATION

Name in Full: (as in your passport)

Preferred Name or Name in Korean: (if you have one)

E-mail:

Telephone:

Mailing Address:

SNS Address:

Photo

II. APPLYING TERM(Check all semesters you want to apply)

Spring Semester 2021 (Optional) Summer Korean Language Program(10 weeks)

Fall Semester 2021 (Optional) Winter Korean Language Program(10 weeks)

Dual Degree (2021-2022 Academic Years)

*Student who wants to take additional Korean Language Program during vacation, needs to pay 70% of tuition (approx. 910,000 KRW)

III. ACADEMIC INFORMATION

Name of Home Institution:

Attended since (semester/year):

Major:

Grade(year):

Field of Study at SWU:

Interested in: Major related courses in Korean Major related courses in English

Korean Studies Courses in English Korean Language Courses

IV. LANGUAGE PROFICIENCY

Native Language: _____

Korean Proficiency: Excellent Good Fair Poor I have a TOPIK certificate. Level ()

English Proficiency: Excellent Good Fair Poor I have a TOEFL score: ()

I certify that the above information is correct. I agree to observe all regulations of Seoul Women's University.

Date: _____ Signature: _____

Application for Student Exchange Program

Affidavit of Support

Indicate the person (including yourself) or organization that will be responsible for your tuition (if any) fees and living expenses.

Student's Name:

Sponsor's Name and Relationship to the applicant:

Sponsor's occupation:

Contact information:

Address:

I certify that I will be responsible for the above named applicant's tuition and living expenses for the duration of the academic program.

Date: _____ Sponsor's Signature: _____

Supplementary Information

a. Housing application

- I want to apply for housing at the International Residence Hall on SWU Campus.
- I want to find my own housing outside the campus

* Male students are not allowed to live in International Residence Hall

* Check with the international office of your home institution if you are allowed to live outside the campus

b. SWU Buddy

SWU Buddy is a student organization at SWU where international and Korean students get together for cultural exchange. We advise new exchange students to join, but it is not mandatory. If you choose to participate, you are required to meet for at least 30 hours throughout the semester.

- I would like to sign up for SWU Buddy. (Please fill out the "Application for SWU Buddy")
- No, I am not interested in SWU Buddy.

ESSAY

In approximately 500 words: Please write an introduction about yourself and your study plan at Seoul Women's University.
Please type or print clearly in English or Korean.



Application for SWU Buddy

Please type or print clearly in English or Korean.

I. Personal Information

Name in Full:

Preferred Name:

Date of Birth:

Nationality:

Gender:

E-mail:

Photo

II. Language Proficiency

Native Language:

Korean Proficiency: Excellent Good Fair Poor

English Proficiency: Excellent Good Fair Poor

Other Languages:

III. Interests

Likes:

Dislikes:

IV. Anything you would like to say to SWU Buddy

I understand and agree that, by submitting this application, I meet with Buddy for at least 30 hours for the first semester at SWU.

Date: _____ Signature: _____