

Checklist for Exchange Students

After you have applied to study at the University of Würzburg ([steps to your application](#)) and have received your letter of acceptance, there are still a few things you will need to do before beginning your studies. The following is a step by step list of what you should do:

- **Apply for a student visa** (*Visum für Studienzwecken*) at the German Embassy
[More Information.](#)
- **Accommodation search**
[More information.](#)
- **Take out health insurance**
[Advice on health insurance.](#)
- **Online Enrolment**
[More information.](#)
- **Learning Agreement**
[If your home University needs a Learning Agreement, find here useful information.](#)
- **Course selection and schedule**
Students at German universities plan their own course schedule. [More information.](#)
- **Getting here**
 - By airplane: Airport Frankfurt/Main or Nürnberg with direct ICE-train connections to Würzburg <https://www.frankfurt-airport.com/en.html>, <https://www.airport-nuernberg.de/english>.
 - By train: Easily accessible from all directions: <https://www.bahn.com/en/view/index.shtml>.
 - Public transport in Würzburg: With the WVV (timetables at https://www.bayern-fahrplan.de/en/journey-planner?set_language=en) problem-free to the [various university buildings](#) and student dormitories.
 - By car: There are city maps and site plans on the internet for your orientation in town or upon your arrival by car: <https://wueaddress.uni-wuerzburg.de/search/map>
- **Dormitory**
 - If you have reserved a room at a dormitory with the *Studentenwerk Würzburg*, you can obtain your key from the facilities manager of the respective dormitory Monday to Thursday between 7:30 am and 4:00 pm and on Fridays between 7:30 am and 1:00 pm. This does not apply on holidays.
 - Please note these holidays when planning your travel! Public holidays in March of April (dates vary each year): Good Friday (*Karfreitag*) and Easter Monday (*Ostermontag*).
[Check out the holidays in Bavaria.](#)
 - Public holiday on the 3rd of October: Day of German Reunification (*Tag der Deutschen Einheit*).
- **Student ID Card**
To receive the Student ID card, you must first complete the online enrollment. You will also need to send some documents to the International Students Office by email. [More information.](#)
- **Important events after arrival**
You should definitely visit the following events:
 - **The orientation event** of your faculty. [More information.](#)

- **The welcome reception** and the [First Steps orientation events](#) of the International Students Office. The reception takes place a few days before the start of term. You will be informed of the exact time and date as soon as possible.
- **Language level test for courses in German:** [Please check the dates for the test.](#)
- **Registration of your residence at the registration office**
[Further information.](#)
- **Apply for a resident permit** (NOT for EU citizen)
[Further information.](#)
- **Enjoy Würzburg and get to know people**
[Here you can find events and activities.](#)

Packing list:

Documents:

- ✓ Passport (non-EU citizens) or ID card (EU citizens)
- ✓ Visa (non-EU citizens)
- ✓ Letter of Acceptance
- ✓ Confirmation of financial means (e.g. scholarship confirmation, only non-EU citizens)
- ✓ If paid in home country: Confirmation of payment of semester fee
- ✓ Confirmation of health insurance (see above)
- ✓ If available: Vaccination card
- ✓ If you want to drive by car in Germany: International drivers licence

Other

- ✓ 220 power adapter or a German plug system adapter
- ✓ Clothes for all types of weather. Würzburg enjoys a lot of sun, but can also get cold in winter and get rain in spring and fall.