

Name, surname:

Place, date:

Date of birth:

Student ID number:

**An die
Universität Würzburg
Referat 2.2 – Studierendenkanzlei
Sanderring 2
97070 Würzburg**

Note:

If your address has changed, please update your address details in WueStudy. To do so, please go to 'Student services' and 'Contact data'.

Note:

Notifications will only be sent to your stud mail address!

**Petition to Make Changes to My Degree
Programme with Effect from the**

Winter Semester

20

or

Summer Semester

20

I hereby apply for permission to:

continue my studies in the consecutive Master's degree programme

Application number:

(see admission email)

In the fields below, please specify all subjects of your previous and your new degree programme or combination of degree programmes and, where applicable, the degree pursued. Please make sure you attach a photocopy/photocopies of your **letter(s) of admission** to your new subject(s).

Previous degree
programme(s)/subject(s)

New degree
programme(s)/subject(s)

Declaration regarding university elections: The degree subjects I am/will be enrolled in are offered by different Faculties. I would like to exercise my right to vote in university elections at the following Faculty:

Please specify degree subject or Faculty!

Signature

Signature of parents or legal guardians
(if the student is underage)

Legal basis for data collection:

The legal basis for the collection of personal data is Section 87 Subsection 2 Bayerisches Hochschulinnovationsgesetz (Bavarian Higher Education Innovation Act, BayHIG) as amended from time to time. According to the aforementioned Act, every student is obliged to provide all personal data requested in this document in those fields that are not marked 'optional'. These data will be used by the University of Würzburg for administrative purposes in connection with enrolment and for generating university statistics. Failure to provide complete information may lead to a denial of enrolment in this degree programme. All data will be processed in accordance with the provisions laid down in the Bayerisches Datenschutzgesetz (Bavarian Data Protection Act, BayDSG) as amended from time to time.

Postal address: Sanderring 2, 97070 Würzburg
Street address: Hubland Nord, Josef-Martin-Weg 55, 97074 Würzburg
Office hours <https://www.uni-wuerzburg.de/studium/studienangelegenheiten/startseite/>
Email: studienangelegenheiten@uni-wuerzburg.de

The English text in this document only serves the purpose of providing information on the contents of the corresponding German text.
Only the German text shall be legally binding.